

Work Experience

China and the New Pacific (documentary) - Channel News Asia (CNA), SUVA

Fixer - Sept '22 to Nov '22

- successfully organised flights, logistics, shoot and movement schedule, budget, online and in-person interviews
- also established and built more skills as a camera assistant
- competently translated I-Taukei to english on camera and final edit

Fixer & Producer, SUVA

Freelancer - June '21 to 'currently

- utilising my knowledge and experience to guide and mentor aspiring local film makers streamline their storyline, script, draw up their shoot schedules, and budgets, and guide them in how to maximise exposure within the industry

#be - Netflix, PACIFIC HARBOUR

Production Coordinator - Oct '19 - Nov '19

- adeptly managed 80 local film crew from engagement to completion of shoot
- successfully wrapped the production upon completion in line with studio requirements as well as rebate requirements
- distributed daily schedules and amendments
- efficiently managed production cloud storage to ensure back up and proper circulation of all important and necessary documents to the right people both locally as well as at Netflix studios
- effectively oversaw logistics, scheduling, and accommodation for all local crew
- coordinated all international VIP arrivals and departures

World's Toughest Race: Eco-Challenge Fiji 2019 - Amazon & MGM - FIJI

Manager Volunteers & Camps, Coordinator Events - June '19 to Oct '19

- successfully managed the volunteer advertising, shortlisting, assigning, visas, arrival, accommodation, insurance coverage, in county logistics and scheduling. There were a total of 80 volunteers from Fiji and all over the world.
- effectively managed two of the 5 base camps for the competition. One of the camps I was tasked with managing was the most remote and difficult one located in Waivaka, Namosi. With no cell phone or internet coverage and being a valley as well, I successfully set up safe and dry camping areas, amenities, catering and eating tents, clean water supply, lighting and generators, signage, employment of villagers, security and police assistance, safe helipad landing area, drainage, and waste disposal.
- coordinated pre competition interviews, launch and wrap parties, and many other smaller events in between as well as local and international VIP arrivals and departures. Successfully managed all of these whilst setting up camps and overseeing volunteers
- successfully completed the environmental impact assessment for camps

Retreat to Paradise - Silver Peak Productions - PACIFIC HARBOUR

Production Coordinator - Apr '19 to May '19

- adeptly coordinated 20 local and international crew
- efficiently managed freight, schedules, travel, accommodation
- successfully managed finance such as payroll, insurance, petty cash, per diems, procurement and coordinated transportation

Fantasy Island - Blumhouse & Sony Studios - NADI

Assistant Production Coordinator - Nov '18 to Mar '19

- successfully coordinated 200+ local and international crew. This included but was not limited to accommodation, purchase orders, invoicing, scheduling, VIP arrivals and departures, and transportation
- adeptly completed ICT setup and dismantling of the editing suite, production wrap, procurement, daily/weekly updates and reports to studio as well as governing bodies, cloud management, and filing to ensure rebate requirements and standards were met

The Other Side of Heaven II: Fire of Faith - An LDS Production - PACIFIC HARBOUR

Assistant Production Coordinator - Feb '18 - June '18

- efficiently and effectively coordinated extensive procurement, extras handling, wrap, security and emergency response, sourcing various items for arts and props department, petty cash reconciliation, per diem draw up and disbursement, timesheets for crew, transportation, VIP arrivals and departures that included Tongan royal dignitary, production and rebate reports for investors and government bodies, cloud management, and filing

AV Open Day & Kula Film Awards 2008 - Film Fiji - SUVA

MC (Mistress of Ceremony) - July '08

- mc duties for the 2 day event incl liaising with corporate reps and heads to discuss and encourage rebate

Survivor Fiji - CBS - LABASA & SUVA

Buyer & Suva Based Production Assistant - Sept '06 to Dec '06

Pirate Islands - A Jonathan Schiff Production - PACIFIC HARBOUR

3rd Assistant Director - Apr '06 to July '06

**The Great North Pole Elf Strike (3D Animated Movie) - Dept. Of Music, Visual & Performing Arts, Fiji
National University - SUVA**

Production Manager & Studio Coordinator - Sept '04 to Dec '05

- oversaw in country upm duties as well as studio coordinator
- managed rebate requirements for production

Anaconda II: The Hunt for the Blood Orchid, Big Snake Productions - PACIFIC HARBOUR

On-Set PA - July '03 to Oct '03